



## ***Franconian International School e.V.***

### **Fee Schedule for the School Year 2009/2010**

(Approved by the Board of Directors on January 14, 2009)

#### **I. (Re-)Registration Fee**

The registration fee of 300€ per student is an annual fee. The initial registration fee must be submitted with the application package. Payment of the registration fee does not guarantee admission to the school. This fee is non-refundable except when the student cannot be accepted by the school. It should be paid by bank transfer.

Re-registration fees of 300€ per returning student will be applied to the tuition invoice for the upcoming school year.

#### **II. Capital Development Fee**

The capital development fee does not apply to the Kindergarten.

The capital development fee for new entries as of school year 2009/2010 is:

1 <sup>st</sup> year of admission:	4.000 €
Following three years (per year):	800 €

The capital development fee is used for improvements and for expansion of the school's facilities. It is payable by August 1, 2009 or immediately upon enrollment in case of mid-year entry. The capital development fee is not refundable upon withdrawal of the child from the school.

Students re-enrolling at the FIS after an absence of one or more full years will be considered to be in their second year at the FIS in regards to the capital development fees.

#### **III. School Tuition**

<u>Total annual fee</u>	
<b>A. <u>FIS Kindergarten</u></b>	
Tuition fee all groups:	<b>8.200 €</b>
<b>B. <u>FIS School</u></b>	
Grades 1 - 2	<b>10.140 €</b>
Grades 3 - 4	<b>10.670 €</b>
Grades 5 - 6	<b>11.520 €</b>
Grades 7 - 8	<b>12.060 €</b>
Grades 9 -10	<b>12.590 €</b>
Grades 11 -12	<b>13.290 €</b>



#### **IV. Pro-rata payments**

(Re-)registration and capital development fees are not prorated and are non-refundable

Percentage of tuition fee payable upon late enrollment:

Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
100%	100%	95%	85%	75%	65%	55%	45%	35%	25%

Percentage of tuition fee refundable upon early departure:

Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
88,5%	75%	62,5%	50%	37,5%	25%	12,5%	0%	0%	0%

In cases of early departure, the contract with the Franconian International School e.V. must be terminated by giving 10 working days' notice prior to the end of the month.

#### **V. Multiple Student Tuition Reduction**

A 40% reduction of tuition fees is applicable to the fourth and any subsequent child enrolled in Grades 1 – 12 at the FIS. This reduction does not apply to students in the Kindergarten.

Multiple student reduction(s) will be applied towards the tuition of the youngest student(s) enrolled in the school.

The multiple student tuition reduction is not applicable to the capital development and registration fees.

#### **VI. Loyalty Bonus**

An annual 5% reduction in tuition fees is available once a student begins his/her fifth full consecutive year at the FIS, excluding the years in Kindergarten. This bonus will apply to all further full consecutive years they are enrolled at the FIS.

Mid-year enrollments will not be applied towards the loyalty bonus.



### **VII. Transportation Fee**

Please see the “Terms of Use of the Transport Service” available from the FIS-website. All bus users will be required to pay an annual **75€** administration fee per student at the beginning of the school year, or, in the case of a mid-year entry, upon acceptance into the transportation service.

### **VIII. Payment Schedule**

Fees are due by August 1, 2009. No student will be admitted to the school until all of the requirements of the payment schedule have been met as outlined below.

#### **Option 1: Payment in full**

Payment in full of the (re-)registration fee, capital development fee and tuition fee must be received by August 1 and must be paid by bank transfer only. Payment in cash or by check is not permitted. Only payments received **prior to August 1** are eligible for an early payment discount of 3% of tuition fees. The early payment discount does not apply to (re-)registration, capital development or bus fees.

#### **Option 2: Payment in eight (8) installments**

The tuition fees may also be paid in eight monthly installments between August 1 and March 1.

Payment in monthly installments requires a direct debit withdrawal authority to be completed and returned to the school **by no later than July 15**. The direct debit withdrawal authority has to be renewed each year. The first installment will be withdrawn on August 1 and the final installment will be withdrawn on March 1. Payment in cash, by check or by bank transfer is not permitted.

The registration and capital development fees cannot be paid in monthly installments and will be withdrawn with the first tuition installment on August 1.

#### **Mid-year enrollment payment schedule**

School fees for students enrolling mid-school year must be paid in full at the time of enrollment and are not eligible for early payment reduction.

### **IX. Optional Services**

The Middle and High School one-week field trips are mandatory and included in the cost of tuition. Other charges (e. g. single-day field trips, lunch, optional programs) will be invoiced separately for those participating.



## **X. Financial Assistance**

Parents and Guardians may apply for financial assistance. The Presidential Committee of the Board of Directors is authorized to reduce tuition fees. Applicants are required to submit the following items to the Business Manager.

- ❑ Completed form "Application for Reduction of FIS Tuition Fees"
- ❑ Copy of three current and representative pay slips for each working parent or other proof of current income
- ❑ Copies of the last 2 years' certificates of wage tax deductions ("Lohnsteuerbescheinigung")
- ❑ Copies of the last 2 years' tax assessments ("Einkommensteuerbescheid")
- ❑ Letter(s) from employer(s) documenting educational benefits that are received, or a confirmation that no educational benefits are received
- ❑ Other documents on an as needed basis
- ❑ A statement presenting an overview of the financial situation and of any other circumstances considered relevant by the applicant for fee reduction.

Applications for fee reductions should be submitted prior to the start of the new school year. They will be treated confidentially.

The maximum reduction is 50% of the school tuition fees. Tuition reduction does not apply to Kindergarten. A reduction is only valid for one year and application for reductions for further school years must be made in the same manner.

Decisions regarding fee reductions will be made as soon as possible but may not be finalized before the start of the school year. While decisions are pending full fees are applicable.

## **XI. Bank Details**

Please indicate the invoice number on all bank transfers.

### **Bank details for payments from within Germany -**

Stadtsparkasse Erlangen:                      Konto: 60003133                      BLZ: 763 500 00

### **Bank details for payments from abroad:**

Sparkasse Erlangen: IBAN DE4376350000060003133; SWIFT (BIC) BYLADEM1ERH

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